

**Scroll down for 29-page Classroom Programs catalog.**

# North American Institute of Medical Herbalism, Inc.

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Catalog Volume 4 Number 3B – November 2009

## Classroom Certificate Programs

See separate catalog for Distance Learning courses.

Approved and Regulated by the Colorado Department of Higher Education,  
Private Occupational School Board

The North American Institute of Medical Herbalism, Inc, (hereinafter referred to as NAIMH) offers education in medical herbalism, clinical nutrition, basic medical sciences, and other aspects of natural medicine. It is staffed with credentialed instructors.

The School is owned by the North American Institute of Medical Herbalism, Inc, a Colorado Corporation, wholly owned by Paul Bergner.

The school is located at 2900 Valmont Road Unit F-1, Boulder, CO 80301. Our classrooms are furnished with standard classroom equipment, white-board, overhead and digital projectors, a reference library, and facilities for on-line research. Our clinical students have access to two clinic rooms, and standard office, and a fully stocked herbal and nutritional pharmacy and lab.

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## Mission

Vitalism in healing is a clinical strategy based on the principle that Life, Nature, and the Great Spirit from which they arise are fully present in all the tissues of the body, and also in the psyche, the spiritual heart, and the soul, sustaining life and health, providing momentum for personal evolution on all levels, and for the fulfillment of the highest purpose in social and spiritual life. Vitalist practitioners employ clinical strategies and methods which support this life force through encouragement of nourishment, digestion, rest, and appropriate activity, identification of purpose in personal life, connection with nature, an active spiritual life, identification and removal of obstacles to cure on all levels, and avoidance of methods which suppress or distort the life force. Vitalism incorporates all aspects of science, especially physiology and pathophysiology, but equally values knowledge from traditional medicine, empirical observation, instinct and intuition, and is not confined to the narrow materialistic world view that dominates much of modern science, medicine, and social life.

I began my studies of vitalism in 1973, and in thirty years of practical clinical observation, and eight years of training herbalists and nutritionists in a public clinic using 100% vitalist methods, I am more convinced each year that vitalism is the only approach that will prevent or treat the epidemic of chronic degenerative physical and mental diseases and the chronic despair that plagues North America today. Much of contemporary alternative medicine has its roots in vitalism, but the past several decades have seen the various alternative schools, with the exception of a few dedicated practitioners, abandon their vitalist roots, and, under regulatory and social pressures, turn to materialistic ideas and practice. The North American Institute of Medical Herbalism, Inc. is committed to producing well-trained clinical practitioners, grounded in the basic principles of vitalism, with the knowledge, practical experience, and confidence necessary to preserve this tradition, and to develop it in the context of contemporary and future emerging health problems.

Paul Bergner, Director

## Faculty Members

Paul Bergner, Registered Herbalist (AHG), Clinical Nutritionist, naturopath – Advanced Herbalism and Nutrition and Clinical Studies

Anne Thiessen, Registered Dietician, Certified Clinical Herbalist – Clinical Nutrition and Clinical Studies

Teresa Koby, Certified Clinical Herbalist, Certified Clinical Nutritionist – Herbal Therapeutics, Materia Medica, and Clinical Studies

Mary Barnes, Registered Herbalist (AHG), Certified Clinical Nutritionist - Herbal Therapeutics, Materia Medica, Clinical Studies

Sheri Hupfer, Certified Clinical Herbalist, Certified Clinical Nutritionist - Herbal Therapeutics, Materia Medica, Clinical Studies

Cat Pantaleo, Certified Clinical Herbalist, Certified Clinical Nutritionist – Basic Medical Sciences

Denise Townsend, Certified Clinical Herbalist - Clinical Faculty

Lisa Ganora. Plant chemistry

Linda Whitedove, Certified Acupuncturist, Medical Herbalist

Matthew Becker, Medical Herbalist

(See Biographies of regular faculty on page 26)

### Guest Faculty

The following herbalists may lecture periodically at NAIMH, but do not necessarily visit every year.

Candis Cantin Packard

Cascade Anderson Geller

Deborah Frances, ND

Robin Dipasquale, ND

Jill Hoppe

Judy Bluehorse Skelton

## Calendar for 2010 -2011

### **January 4, 2010 - July 16, 2010**

Advanced Program and Seminars

### **July 11, 2010 - July 17, 2010**

Mt Hood Rainforest Trip

### **August 9, 2010 - December 15, 2010**

Fundamentals of Medical Herbalism

### **September 2, 2010 - May 19, 2011**

Clinical Internship

### **September 11, 2010 - May 7, 2011**

Nutrition Certificate Courses

## Programs and Seminars Offered

### Diploma/Certificate Programs

Fundamentals of Medical Herbalism	300 hours	See page 5
Certificate in Advanced Herbalism	500 hours	See page 8
Certificate in Clinical Herbalism	310 hours	See page 13
Certificate in Nutrition	867 hours	See page 15
Flower Essence Practitioner Certificate	45 hours	See page 20

### Distance Learning

See our separate catalog for Distance Learning courses.

# Fundamentals of Medical Herbalism

## 300 hours classroom and lab

**Occupational Objective:** To provide introductory level training in medical herbalism and clinical nutrition for students who intend to work in the herb or health foods industry or pursue further advanced studies.

### Program Cost

Tuition	\$2100
Books and materials	\$ 300
Registration Fee	\$ 50
Total	\$2450

A deposit of \$300 is required with enrollment to reserve a space.

**Prerequisites:** High school diploma or equivalent

**Class Schedule:** Mondays through Wednesdays, 10AM to 5PM. See Calendar on page 3 for dates. There are 4 one-week breaks during the term for Independent Study.

### Courses

Integrative Herbalism: Pathophysiology, Materia Medica, and Pharmacy	126 hours
Introduction to Nutrition	30 hours
Introduction to Botany and Plant Identification	18 hours
Introduction to Flower Essences	6 hours
Herbs of Commerce	12 hours
Materia Medica Independent Study	84 hours
Advanced Materia Medica	24 hours

## Class Descriptions

This is an *intensive* program, and requires 12-18 hours of homework per week. The centerpiece of the program is the Integrative Herbalism sequence. This class integrates introductory courses in Physiology, Pathology, Herbal Materia Medica, and Herbal pharmacy into coherent and related areas of study. The student will learn the physiology and pathology of a single tissue type or organ, and then learn the herbs that affect it, ways to combine them in formulas, and methods to prepare them as teas, tinctures, powders, salves, etc

### **Integrative Herbalism**

Introduction to Vitalist Sciences; stimulants, relaxants, tonics, trophorestoratives -- 9 hours

The Cell and its Environment; nutritional herbs; decoctions and infusions -- 6 hours

Nervous system; stimulants, sedatives, nervines; tincture pharmacy -- 9 hours

The muscular tissues; antispasmodics; powder pharmacy -- 6 hours

Immunity; disinfectants, immune stimulants, immunomodulators -- 9 hours

The Lymphatic system; Alterative and lymphatic herbs -- 6 hours

Skin and membranes; vulneraries, demulcents, expectorants, tonics; oils and salves -- 9 hours

Heart, Lungs, Vessels and Blood; stimulants, tonics, diaphoretics, antipyretics -- 15 hours

The Digestive System; bitters, carminatives, laxatives, anti-inflammatories -- 9 hours

The Liver; Cholagogues and hepatoprotectants -- 9 hours

The Urinary System; diuretics, disinfectants, tonics -- 9 hours

Endocrine System; adaptogens, endocrine regulators -- 12 hours

Reproductive systems; Fertility herbs, emmenagogues, hemostatics, tonics -- 12 hours

Integrative Herbal Pharmacy -- 3 hours

Introduction to Herbal Formulation -- 3 hours

### **Introduction to Botany and Plant Identification**

The Language of Botany -- 6 hours

Botany Field Practice: Local Medicinal herbs -- 6 hours

Botany Field Practice: Local Medicinal Shrubs -- 3 hours

Botany Field Practice: Local Medicinal Trees -- 3 hours

## **Nutrition**

Introduction to Personal Nutrition -- 3 hours

Nutrition in Human History -- 3 hours

Proteins -- 3 hours

Fats -- 3 hours

Carbohydrates -- 3 hours

Vitamins -- 6 hours

Minerals and Trace Elements -- 6 hours

Special supplements in commerce -- 3 hours

## **Herbs of Commerce**

The Herb Industry in North America -- 3 hours

Herbs in Commerce in North America -- 9 hours

## **Materia Medica Independent Study**

As a study project, the student will compile information from four source books, and compose a quick reference guide to the use of 120 common herbs. Students will select also one herbal medicine a week for twelve weeks. They will use research resources in the vitalist tradition and compile historical uses and actions of the herb. They will take the herb in various forms and doses, and will journal the results of their experiences. A faculty advisor will review their reports and offer feedback. Three weeks of class time during the program will be designated specifically for Independent Study

## **Advanced Materia Medica**

1. The Physiomedicalist Actions and materia medica differentials -- 3 hours
2. Humoral Actions and materia medica differentials -- 3 hours
3. Mucous membrane remedy differentials -- 3 hours
4. Digestive tract remedy differentials -- 3 hours
5. Respiratory Tract remedy differentials -- 3 hours
6. Nervine and Sedative remedy differentials -- 3 hours
7. Female system remedy differentials -- 3 hours
8. Adaptogen remedy differentials -- 3 hours

# Certificate in Advanced Herbalism

**500 hours classroom, lab, and projects**

**Occupational Objective:** The program prepares the student with the skills necessary to earn income offering advice on herbal and nutritional treatments in a retail or private office setting.

## **Program Cost**

Tuition	\$5000
Books and materials	\$ 300
Registration Fee	\$ 50
Total	\$5345

Travel expenses and meals on the two field trips are not included.

A deposit of \$300 is due with enrollment to reserve a space.

**Prerequisites:** Previous introductory studies in herbal materia medica, nutrition, and physiology

**Class Schedule:** Mondays through Wednesdays, 10AM to 5PM. See Calendar on page 3 for dates. There are three one-week breaks during the term, and the field trips in June and July

## Courses

Courses are taught in unified modules of closely related material. In a clinical setting the herbalist must pull together material from basic anatomy and physiology, pathology, herbal materia medica, therapeutic strategies, clinical nutrition, pharmacology, and interview skills, so each module in the program teaches these all together, in an integrated way, as is appropriate for the focus area of the module. One module is completed before a more advanced one is begun, except that modules of closely related material are taught simultaneously.

Fundamentals of Vitalist Medicine	54 hours
Vitalist Therapeutics for Acute Symptoms	42 hours
Clinical Nutrition in the Vitalist Paradigm	45 hours
Toxicity and Detoxification	12 hours
Roots of Chronic Disease I: Nutrition, Digestion, and Immunity	51 hours
Roots of Chronic Disease II: Insulin Resistance Syndrome	30 hours
Reproduction and Vitalist Therapeutics	24 hours
Safety, Side Effects, and Contraindications	36 hours
Bach Flower Essences	12 hours
Nature Observation and Field Trip	30 hours
Interview Skills	30 hours
Case Analysis	30 hours
Professional Practicum	18 hours
Materia Medica Independent Study	56 hours
Rainforest Field Trip	30 hours
Total	500 hours

## Course Descriptions

### **Fundamentals of Vitalist Medicine**

The student will learn the philosophical and historical aspects of medical vitalism, including applications in Western and Asian systems of medicine, as well as methods of clinical assessment in these systems. Included are the history and principles of Thomsonian, Physiomedicalist, Eclectic, Homeopathic, and Naturopathic medicine, the pathophysiology of nutrition, digestion, exercise, and rest as it relates to vitalism, an overview of the vitalist underpinnings of Traditional Chinese, Ayurvedic, and Greek-Arabic medicine, practice at vitalist assessment techniques from these systems, and a study of vitalist concepts of herbal actions and formulation.

### **Vitalist Therapeutics for Acute Symptoms**

The student will learn the pathophysiology and practical treatments for 40 common medical symptoms, using clinical nutrition, medical herbalism, hydrotherapy, and other treatments in the vitalist paradigm. Conditions covered include upper, middle, and lower gastrointestinal tract conditions; blood purifiers, alteratives, the bad blood syndrome; the skin; catarrh, chronic mucous, and lymphatic conditions; fever; coughs, eyes, and ears; fatigue, depression, anxiety, and insomnia; pain; bladder and kidney conditions; menses; pregnancy and breast health

### **Clinical Nutrition in the Vitalist Paradigm**

The student will learn aspects of nutrition focusing on clinical applications for contemporary health problems. Beginning with studies of nutritional anthropology, as it relates to modern clinical practice, students will learn assessment techniques for nutritional status, and clinical interventions. Student will engage in the activities they will later ask their clients to perform, such as keeping a diet journal, performing self-assessments, and making dietary changes.

### **Toxicity and Detoxification**

The student will learn the nature of metabolic and exogenous toxins, common pathologies of the liver, digestive, and portal systems, and nutritional and herbal therapies and dietary regimens to support natural detoxification.

### **Roots of Chronic Disease I: Nutrition, Digestion, and Immunity**

Beginning with nutrition and digestion, the roots of the physiological tree, the student will learn the pathophysiology of digestion and immune disorders, and nutritional and herbal interventions for digestion, inflammation, allergy, infection, cancer, HIV infection, and autoimmunity.

## **Roots of Chronic Disease II: Insulin Resistance Syndrome**

The pathology of insulin resistance is the common root of such modern diseases as hypertension, obesity, atherosclerosis, heart attacks, Type II diabetes, and cancers of the breast, prostate and colon. The student will learn the pathophysiology of insulin resistance, nutritional, herbal, and other natural treatments to prevent or treat it.

## **Reproduction and Vitalist Therapeutics**

The student will learn the pathophysiology and natural therapeutics, including clinical nutrition, medical herbalism, and lifestyle factors, for the male and female reproductive systems. Basic hormonal patterns of female complaints are covered first, followed by the specific pathologies of such conditions as PMS, menstrual cramps, excessive or deficient menstrual bleeding, uterine fibroids, ovarian cysts, infertility, and polycystic ovarian syndrome. Herbal, nutritional, and lifestyle therapeutics are offered for each condition. Finally, the male reproductive system is covered, for such conditions as infertility, impotence, and prostatic hypertrophy.

## **Safety, Side Effects, and Contraindications**

The student will learn about herbal toxicology and side effects, the pharmacology and side effects of common drug categories, and potential drug-herb interactions. The course includes an overview of plant constituent chemistry, with an emphasis on considerations of toxicology, the side effects of common medicinal plants and aromatherapy oils, an introduction to medical pharmacology, potential drug-herb interactions, iatrogenic disease in the modern patient, and finally, considerations of safety in the elderly.

## **Bach Flower Essences**

The student will study differentials between the Bach Essences, and will also partake in a field trip to make essences from local flowers.

## **Nature Observation and Field Trip**

Students will learn methods of observation in nature to enhance clinical observation of clients, methods of meditation in a natural setting for revitalization, and will explore the plant life in 3 diverse ecosystems in the Great Plains and Rocky Mountains. (The NAIMH respects the religious beliefs of all students, and no one is compelled to engage in any activities they feel are incompatible with those beliefs).

## **Interview Skills**

The student will learn the methods of the basic medical interview and gain in-depth practice. Introduction to Clinical Skills. Methods will include the conventional PQRST interview, as well a tongue and pulse assessment from traditional systems. As a final project, under the guidance of NAIMH Clinical Faculty,

students will collectively complete an intake, assessment, and deliver recommendations for a live patient.

### **Case Analysis**

The student will learn methods to analyze a client intake for pathological patterns in the vitalist paradigm, with special attention to safety and referral skills, and to develop a vitalist therapeutic plan. The majority of the class hours are spent analyzing actual client cases from the school clinic.

### **Professional Practicum**

The student will gain first hand experience observing a professional herbalist at work. Students will select a professional herbalist or medical practitioner in the field of their chosen professional aspiration, and observe them or otherwise participate with them in a professional setting. A faculty advisor will approve the student proposal, be available for feedback and guidance during the process, and will evaluate the final report.

### **Materia Medica Independent Study**

The student will learn traditional uses in the vitalist tradition of 18 herbs, experience first-hand the clinical actions and effects, and will practice formulation using the herb. Students will select one herbal medicine a week for fifteen weeks. They will use research resources in the vitalist tradition and compile historical uses and actions of the herb. They will take the herb in various forms and doses, and will journal the results of their experiences. They will devise formulas using the herb in combination with others for a diversity of client presentations. A faculty advisor will review their study proposal and offer suggestions, will be available for comment during the process, and will evaluate the final journal.

### **Rainforest Field Trip**

Student will car-camp on the lower slopes of Mt Hood near Portland Oregon for 6 days. We will visit four different major ecological zones between snowline and sea level, and visit a working herb farm and company in area.

# Certificate in Clinical Herbalism

## 310 Hours Classroom, Practicum, and Thesis

**Occupational Objective:** This program prepares the graduate to develop a practice in clinical herbalism and nutrition.

### Program Cost

Tuition	\$3000
Books and materials	\$ 0
Registration Fee	\$ 0
Total	\$3000

A deposit of \$300 is required to reserve a space in the program. Due on first day of class.

**Prerequisites:** Previous advanced studies in herbalism, nutrition, interview skills, and clinical safety.

**Class Schedule:** Students select 4 hours of their choice in the NAIMH clinic between Monday and Saturday, inclusive, during the term. See Calendar on page 3 for dates of term. Regular class time is Thursday evening from 6-9 PM., during the same dates. There is a one week break approximately every six weeks during the term.

### Courses

Clinical Practice	120 hours
Case Review	90 hours
Thesis in Materia Medica	40 hours
Teaching Practicum	12 hours
Client Education	18 hours
Practice Management Practicum	30 hours
Total	310 hours

## Course Descriptions

### **Clinical Practice**

The student will gain practical experience in seeing clients in an one-on-one basis without direct supervision. Students will attend shifts in a public clinic totaling 6 hours per week for 20 sessions.

### **Case Review**

To expand the practical clinical skills of interview, case analysis, referral skills, and therapeutics in herbalism and clinical nutrition. Students will attend a weekly case-review session in which their own cases and those of their clinical colleagues will be reviewed and discussed by one or more practicing professional herbalists and/or nutritionists. 3 hours per week for 20 weeks

### **Thesis in Materia Medica**

The student will gain practical experience the research of all aspects on a herbal medicine of their choice, including scientific review, traditional uses in multiple medical systems, and practical hands-on research. Students will select one medicinal herb of their choice, and research all aspects including plant constituents, clinical trials, traditional use in Western and Asian medicine, and will also make and consume preparations of the herb as powder and in various solvents. A faculty advisor will review their work initially, at draft stage, and finally.

### **Teaching Practicum**

The student will gain practical experience teaching herbal classes to the public. Students will set up and teach one class on an herbal topic of their choice to the general public. A faculty advisor will review the project at its inception, be available to answer questions during the process, and will review the final report of the class.

### **Client Education**

The student will gain practical experience in developing client education materials. Students will select three topics of their choice and prepare client education materials on them. A faculty advisor will review the topic proposals and offer advice initially, at draft form, and at final submission.

### **Practice Management Practicum**

The student will gain practical experience in practice management, client management, clinic marketing, and pharmacy management. Students will perform regular clinic management functions including management of schedule, files, and educational materials; clinic marketing, and pharmacy inventory and ordering — 1 hour per week for 20 sessions. Their work will be overseen by a professional herbalist or office manager.

# Certificate in Nutrition

**867 hours classroom, lab, thesis, projects**

**Occupational Objective:** The program prepares the student with the skills necessary to earn income offering advice on diet, nutrition, and supplementation in a retail or private office setting. *It is specifically designed to integrate the training of the professional clinical herbalist with that of a clinical nutritionist.*

## Program Cost

Tuition	\$11,700
Books and materials	\$ 600
Registration Fee	\$ 50
Total	\$12,350

Note: For students who complete the Fundamentals, Advanced, and Clinical certificates in herbalism, or their equivalent, the additional tuition for the additional courses in the nutrition program is \$1600. The additional nutrition textbooks cost approximately \$250. The additional courses are taught two Saturdays a month during the eight months of the Clinical internship (See previous pages). The herbalist then graduates with the three herbal certificates (Fundamentals, Advanced, and Clinical) and also the 867-hour Nutrition Certificate.

**Prerequisites:** High school diploma or equivalent for full program. Only students concurrently enrolled and meeting the prerequisites for the Advanced Herbalism or Clinical Herbalism certificate programs will be admitted.

**Class Schedule:** See schedules for classes in the Fundamentals, Advanced, and Clinical programs. Also, advanced nutrition classes are held from 10AM-5PM on two Saturdays a month. See Calendar on page 3 for the term.

## Courses

Students enrolled in the nutrition certificate program alone may take the courses as they are taught. Students with simultaneous enrollment in the Fundamentals, Advanced, and Clinical Herbalism certificate courses may transfer their courses from those programs for credit in the nutrition program.

Integrative Herbalism	See Fundamentals Program
Introduction to Nutrition	See Fundamentals Program
Fundamentals of Vitalist Medicine	See Advanced Herbalism Program
Vitalist Therapeutics for Acute Symptoms	See Advanced Herbalism Program
Clinical Nutrition in the Vitalist Paradigm	See Advanced Herbalism Program
Toxicity and Detoxification	See Advanced Herbalism Program
Nutrition, Digestion, Immunity	See Advanced Herbalism Program
Insulin Resistance Syndrome	See Advanced Herbalism Program
Reproduction and Vitalist Therapeutics	See Advanced Herbalism Program
Safety, Side Effects, and Contraindications	See Advanced Herbalism Program
Interview Skills	See Advanced Herbalism Program
Case Analysis	See Advanced Herbalism Program
Clinical Practice	See Clinical Internship
Case Review	See Clinical Internship
Client Education	See Clinical Internship
Practice Management	See Clinical Internship
Constitutional Effects of Food	See description below
Food and Mood	See description below
Nutrition Through the Life Cycle	See description below
Nutrition, Physical Activity, and Disease	See description below
Nutritional Physio-Chemistry	See description below
Optimal Weight and the Eating Disorders	See description below
Phytochemical and Other	
Specialized Supplements	See description below
Scientific Methodology in the	
Nutritionists Office	See description below
Nutrition Thesis	See description below

## Course Descriptions

### **Constitutional Effects of Food**

Foods affect us on many levels other than physiologically. The effects of the flavors— salty, sour, bitter, sweet, pungent, and astringent as well as the heating and cooling, moistening and drying aspects of foods will be explored touching on Oriental, Ayurvedic and Unani Tibb frameworks. Constitutional weaknesses and methods of working with them to enhance health will be introduced.

### **Food and Mood**

Students will learn how nutrition affects brain neurotransmitters, energy metabolism, hormonal stability, blood sugar stability, and enzyme manufacture which in turn affect mood states and can lead to depression, bi-polar disorder, anxiety, and addictive disorders.

### **Nutrition, Physical Activity, and Disease**

The increased macro and micro nutrient needs necessary for optimal sports performance of the athlete and of the non-athlete who is engaging in increased physical activity will be discussed. The role of physical activity and nutrition on disease states will be included, with an emphasis on prevention and wellness.

### **Nutritional Physio-Chemistry**

This course introduces the student to the physiological chemistry principles necessary to understand how nutrients affect (effect) pathways in the body. The focus is of a more physiological base than the typical biochemistry class so that it is of more immediate usefulness to the student of nutrition. We will examine the chemical processes within the body that utilize nutrients and energy from foods, while learning how the vitamins and minerals are integral components of the process. Biochemical metabolism of carbohydrates, proteins and fats, ATP production through the Krebs cycle and electron transport chain, and the hormonal blood sugar balancing systems of insulin/glucagon/gluconeogenesis will be included.

### **Nutrition Thesis**

Students will have the opportunity to research one area of interest in depth. They may focus on a particular nutrient, or on a particular malady or aspect of health. A review of the literature will be an integral component of their work. They will work under the supervision of a faculty advisor who will review their work periodically through the process.

## **Nutrition Through the Life Cycle**

This course discusses the varied nutrient needs due to physiologic and metabolic differences encountered during infancy, childhood, adolescence, pregnancy and lactation, and the advanced years. Lifestyle patterns to support optimal health and vitality at any age will be incorporated.

## **Optimal Weight and the Eating Disorders**

Eating disorders are on the rise throughout the United States and their effects are devastating to patients and families. Weight management is of primary importance to millions in this country, and many pursue weight loss goals while sacrificing their personal health. This course will introduce the student to the symptomology and counseling techniques useful in working with clients presenting with the criteria of eating disorders, eating issues, and weight management. Health at every size principles will be introduced as a vital alternative to focusing on weight loss.

## **Phytochemical and Other Specialized Supplements**

Research is exploding in the field of biologically active compounds that have important effects on the body to maintain optimal health and may be utilized in recovering from disease processes. This course will explore the bioflavonoids, carotenoids, sulfur donors, tocopherols and tocotrienols, alpha lipoic acid, and other nutritional supplements. Biological effects, sources, and potential therapeutic uses will be included.

## **Scientific Methodology in the Nutritionists Office**

What does the nutritionist do when a client presents them with a handful of test results from their primary care practitioner? What tests are most useful in assessing nutritional and physiologic status? How do the medications clients are taking affect nutrient status, appetite, and digestive function? How does the nutrition practitioner verify or disprove a nutritional claim made by product manufacturers? This course explores these questions and provides a framework through which to examine and interpret scientific literature.

## Rainforest Retreat and Visioning

### 30 hours field trip

**Occupational Objective:** This seminar provides skills which would supplement a larger body of education and experience to prepare the student for or advance them in the practice of clinical herbalism and nutrition.

### Program Cost

Tuition	\$295
Books and materials	included in tuition
Registration Fee	\$ 0
Total	\$295

Travel expenses and meals are not included in the above tuition. A spot for car-camping is provided. The school will assist potential participants to arrange ride sharing or shared rentals after flying in to Portland.

**Prerequisites:** Previous Studies in Herbalism

**Class Schedule:** 2010: 6-9 PM July 11, 9-5 July 12-16, 9-11 AM July 17  
2009: 6-9PM July 10, 9-5 July 11-15, 9-11 AM July 16

### Seminar Description

The student will learn basic concepts of spiritual visioning for the clinical practitioner, meditation techniques for revitalization, and will meet approximately 100 plants in five different ecological zones near Mt Hood, OR. The group will also visit a working organic herb farm. Students are responsible for their own transportation and meals, but a car-camping site is included.

# Flower Essence Practitioner Certificate

45 Hours Classroom and Clinic

**Occupational Objective:** This program prepares the graduate to recommend flower essences in a retail or clinical setting.

## Program Cost

Tuition	\$600
Books and materials	\$ 45
Registration Fee	\$ 0
Total	\$645

**Prerequisites:** High school diploma or equivalent.

**Class Schedule:** The classroom portion of the program is completed during simultaneous enrollment in the Fundamentals and Advanced Programs. After passing a clinical flower essence exam, and enrolling in the Clinical Herbalism program, students will submit clinical cases in which flower essences are recommended to faculty mentors qualified in flower essence therapy for review.

## Courses

1. Introduction to the Bach Flower Essences
2. Materia Medica Categories of the Flower Essences
3. Bach Remedy Differentials
4. The Basic Health Interview
5. The Bach Flower Interview
6. Case Studies
7. Flower Essence Field Trip.
8. Clinical Practice

# School Policies

## Postponement of Start Date

Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:

- a. Whether the postponement is for the convenience of the school or the student, and;
- b. A deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline of the new start date set forth in the agreement, determined in accordance with the school's refund policy and all applicable laws and rules concerning the Private Occupational Education Act of 1981.

## School Closures and Holidays

When an unexpected closure occurs due to extraordinary conditions such as inclement weather, students will be notified as soon as possible by phone and/or radio, and/or TV who provide closure information as a public service. Classes are not held on the following holidays:

New Year's Eve	Labor Day
New Year's Day	Thanksgiving Day & the Friday following
Memorial Day	Christmas Eve
Independence Day	Christmas Day

## Entrance Requirements

The school does not discriminate based on race, sex, religion, ethnic origin, or disability.

Prospective students must have a high school diploma or equivalency diploma to be accepted for enrollment. If applicants are beyond the age of compulsory school attendance in Colorado and do not possess a diploma or equivalency diploma, they may complete an ability to benefit test approved by the Colorado Department of

Higher Education. The school does not administer the test, but will provide information on availability when requested.

For specific prerequisites for the various programs, see the detailed descriptions on pages 5 through 18

### Previous Credits and Transfer Credits

Credits from another institution will be evaluated on a case-by-case basis. We do not guarantee transferability of our credits to any other institution unless there is a written agreement with another institution.

### Enrollment

Prospective students may enroll anytime. Late enrollments will be accepted only one week into a program, or one day into a seminar, depending on length of the course.

### Attendance Requirements

Students are expected to arrive on time for class with proper materials. An overall attendance rate of at least 90% is required. The student may be put on probation, with written notice, if attendance requirements are not being met during a course. Instructors may request your withdrawal from a course or program if absences or tardiness exceed 70%.

Students arriving more than ten minutes late in any one-hour period of a class, including returning from breaks, may be docked the entire hour.

Students who are unable to continue classes for medical reasons or severe personal problems will be required to take a leave of absence until they are able to return to class. Proper documentation will be required to substantiate a student's withdrawal.

### Incomplete assignments or attendance

All students who fail to meet attendance requirements may, at the instructor's discretion, be allowed to make up hours by performing special assignments. Program students who fail to meet attendance requirements for a course will not receive their program certificate until they have completed all requirements for that course. They may, at the school's discretion, be allowed to make up individual classes missed in the next program term, if the identical classes are taught, or may be required to make up the entire or an equivalent class in order to earn the program certificate. Program students who fail to complete a program, but do complete individual courses within

the program which are also approved stand-alone courses, will receive stand-alone seminar certificates for the courses they have completed.

Students with incomplete assignments have 30 days from the time the assignment was originally due to turn it in. A fee of \$10 is required for each incomplete assignment handed in late. If incompletes in any courses are not resolved within 30 days of the end of any program, a certificate will not be awarded for that program. A reinstatement fee of \$150 will be required in order to turn in late assignments or to make up missed classes more than 30 days after the end of a program, in addition to the \$10 fee per assignment. Late thesis assignments will have a reading fee of \$50.

### Progress Policy

Program students must maintain a passing grade average in the courses completed. Those who do not will be placed on probation for 30 days. During the probation period students must raise their grade average to passing or higher.

### Grading System

90-100	High-Pass	HP	Excellent
80-90	Pass	P	Average
70-80	Low-Pass	LP	Below Average
Below 70	Fail	F	Unsatisfactory
		I	Incomplete

Advanced Program Students will receive a progress report after each six-week break.

Clinical Program Students will receive progress reports at each trimester.

Students enrolled in short-term courses will be issued grades at the end of the course.

### Conduct Policy

All students are expected to act maturely and are required to respect other students and faculty members. Possession of weapons, illegal drugs, and alcohol of any kind are not allowed at any time on school property. Sexual contact between faculty or staff with students is not permitted. Any violation of school policies may result in permanent dismissal from school.

## Dismissal

Any student may be dismissed for violations of rules and regulations of the school, as set forth in school publications. A student also may be withdrawn from classes if he or she does not prepare sufficiently, neglects assignments, or makes unsatisfactory progress. The director, after consultation with all parties involved, makes the final decision.

The Director may temporarily suspend a student whose conduct is disruptive or unacceptable to the academic setting. After appropriate counseling, students who demonstrate a genuine desire to learn and conform to school standards of conduct, may be allowed to resume attendance. The director will review each case and decide upon re-admittance.

## Student Complaints

Student Complaints should be brought to the attention of the School director in order to be resolved. Complaints which cannot be resolved by direct negotiation between the student and the school, may be filed with the Division of Private Occupational Schools (DPOS), 1560 Broadway, Suite 1600, Denver, Colorado 80202, (303) 894-2960, or online at <http://higherred.colorado.gov/dpos/> There is a two-year limitation after the last day of class attended for the Division taking action on student complaints.

## Refund Policy

Students not accepted to the school and students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150.00 or 25% of the contract price which ever is less. In the case of students withdrawing after commencement of classes, the school will retain a cancellation charge plus a percentage of tuition and fees, which is based on the percentage of contact hours (for on-site classes), or on the percentage of lessons completed (for distance learning courses) as described in the table below. The refund is based on the last date of recorded attendance.

<b>Student is entitled to upon withdrawal/termination</b>	<b>Refund</b>
Within the first 10% of the program hours (on-site classes) or 10% of the course lessons completed (distance learning)	90% less cancellation charge
After 10%, but within the first 25% of program hours (or course lessons for distance learning).	75% less cancellation charge
After 25%, but within the first 50% of program hours, (or course lessons for distance learning)	50% less cancellation charge
After 50%, but within the first 75% of program hours (or course lessons for distance learning).	25% less cancellation charge
After 75% or course hours or lessons. (if paid in full, cancellation charge not applicable)	NO refund

The student may cancel this contract at any time prior to midnight of the third business day after signing this contract. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:

- a. The date on which the school receives notice of the student's intention to discontinue the training program; or
  - b. The date on which the student violates published school policy, which provides for termination.
  - c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.
3. The student will receive a full refund of tuition and fees paid if the school discontinues a course/program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
4. Complaints, which cannot be resolved by direct negotiation between the student and the school, may be filed with the Division of Private Occupational Schools of the Colorado Department of Higher Education, 1560 Broadway, Suite 1600

Denver, CO 80202 (303) 894-2960, or complaints may be filed online at <http://higher.ed.colorado.gov/dpos/>

There is a two-year limitation from students last date of attendance on Division action on student complaints.

5. The policy for granting credit for previous training shall not impact the refund policy.

### Placement Assistance

NAIMH does not offer employment placement assistance to graduates. We make no guarantee, expressed or implied, of future employment. Current law prohibits any school from guaranteeing job placement as an inducement to enroll students.

## Faculty Biographies

Paul Bergner, AHG, Medical Herbalist, Clinical Nutritionist, Naturopath

Paul Bergner has studied and practiced natural medicine since 1973, with formal studies in naturopathy, medical herbalism, clinical nutrition, traditional Chinese medicine, Ayurvedic medicine, flower essences, yoga therapy, and bodywork, including undergraduate studies in pre-medicine and psychology, and 50 semester hours of doctoral level medical studies at National College of Naturopathic Medicine. He has edited the *Medical Herbalism* journal since its founding in 1989, and has written seven books on medical herbalism, nutrition, Chinese medicine, ethnobotany, and naturopathic medicine. He has also edited periodicals on clinical nutrition and naturopathic medicine.

Paul directed the clinical herbalism program at Rocky Mountain Center for Botanical Studies for eight years, training more than 100 certified clinical herbalists in a 1500 hour education that culminated in a nine-month internship program. He is currently adjunct faculty in nutrition at Naropa University, adjunct faculty in nutrition and pathophysiology at the Tai Sophia Institute, and nutrition faculty at the Seven Bowls school of nutrition. In addition to directing the NAIMH, he teaches herbal materia medica and therapeutics, clinical nutrition, basic medical sciences, clinical skills, medical history and philosophy, and nature studies.

Teresa Koby, Certified Clinical Herbalist

Teresa has a clinical practice in medical herbalism and clinical nutrition in Estes Park, CO, and in the Texas Hill Country. She currently teaches health-related classes to the public in Estes Park, as well as writing for a local newspaper and doing radio programs. Teresa is a graduate of the clinical herbalism program at Rocky Mountain Center for Botanical Studies.

Teresa has more than twenty years of experience in education, as a teacher and administrator. She taught classes in advanced herbal therapeutics, nutrition, and clinical skills, and was supervising clinical faculty at RMCBS from 2001 through 2003. Teresa teaches herbal therapeutics, nutrition, and clinical skills at NAIMH, and is supervising faculty at the teaching clinic.

Catherine Pantaleo, Certified Clinical Herbalist

Catherine is a Certified Clinical Herbalist, a Physiologist and Naturalist with a private practice in the Boulder area. She studied Clinical Herbalism at the Rocky Mountain Center for Botanical Studies

Catherine taught basic medical sciences at Rocky Mountain Center for Botanical Studies from 1999-2003. She is currently an instructor at the Seven Bowls School of Nutrition, Healing Spirits Massage Training Program, and teaches classes at the Gilpin County Recreation Center. She brings to the classroom a passion for connecting people to the beauty and healing power within themselves and the natural world around them. She teaches botany and basic medical sciences at the NAIMH

Anne Thiessen, Registered Dietician, Certified Clinical Herbalist

Anne is a registered dietitian, nutrition therapist, and certified clinical herbalist with a private practice in Boulder. She combines nutrition therapy and herbal medicine utilizing an integrative approach to encourage healing in her clients. She attended the University of California, Davis, and interned at Yale's teaching Hospital in New Haven Connecticut and prior to graduating from the Rocky Mountain Center for Botanical Studies in Boulder Colorado as a certified clinical herbalist. Anne has worked in the field of nutrition since 1986 and has incorporated herbal medicine into her work since 1997.

She teaches and guest lectures at a number of schools in the Boulder area, bringing her enthusiasm into the classroom for a variety of populations. Anne teaches clinical nutrition at NAIMH.